Minutes of General Assembly

12th of April 2019 Belgrade, Serbia

Starting time: 16.00
Ending time: 18.36
Number of sections attending: 30, of which 19 present and 11 proxy votes.
Appointed speaker: Anselm Logghe
Appointed minute-taker: Valentina Cola

Taking the attendance
The speaker calls all the ISHA sections to check their presence:
ATTENDING (19)
Section: Representative

Maribor: Domen Kodric
Blagoevgrad: Svetoslav Ivanov (will attend as well - Mirela Kyuchukov; Stoyan Berbatov)
Skopje: Stefan Shterjov
Berlin: Hannes Tabatt
Osijek: Tena Vinković
Sofia: Yordana Nikolova
Warsaw: Magdalena Grodzińska
Mostar: Ivan Bokšić
Zagreb: Zrinka Burazer
Ghent: Charlotte Rottiers
Marburg: Raphael Pabst
Bucharest: Stefan Nedeloiu
Moscow: Jan Dzubinsky
Budapest: Patrick Németh
Helsinki: Elina Sipila
Belgrade: Dimitrije Matic
Bologna: Maria Ludovica Pizzuti
Split: Blaz Sevo
Vienna: Marius Achleitner

PROXY VOTES (11)
Łódź: proxy vote to ISHA Marburg
Sarajevo: proxy vote to ISHA Skopje
Rijeka: proxy vote to ISHA Belgrade
Kaliningrad: proxy vote to ISHA Moscow
Heidelberg: proxy vote to ISHA Marburg
Rome: proxy vote to ISHA Belgrade
Pisa: proxy vote to ISHA Skopje
Zadar: proxy vote to ISHA Mostar
Leuven: proxy vote to Ghent
Istanbul: proxy vote to Sofia
Pula: proxy vote to Sofia

NOT ATTENDING:
Nijmegen

NOT ATTENDING AND LOOSING ACTIVE MEMBERSHIP:
Graz
Tessaloniki

The reading the agenda is been done by the Speaker and no one has questions about the points.

Review and approval of the minutes of the GA in Marburg
There are no questions or doubts about the previous GA which took place in Marburg.
The minutes are put to vote to be approved and the results are:
30 in favour
0 against
0 abstained

Upcoming events
HYPE (History and Physics Experience) in Rome, Italy
Topic: “Space Matters”
Date: 10 - 12 May 2019
One of the organisers announced that the application period is still open (until 17th of April) for whomever is interested. The referent for ISHA is Valentina Cola who might be contacted for further questions/information.

Summer Seminar 2019 in Berlin, Germany
Topic: “Walls in History”
Date: 29 July - 4 August 2019
A presentation is given by the representative of Berlin section. The application period will start after the end of the Belgrade seminar. All the information about workshops and programme can be found on the website (insert it)

**Annual Conference 2019 in Budapest, Hungary**
Topic: “Recycling History”
Date: 2 - 8 September 2019

A presentation is given by the representative of Budapest section. The organisers will have to get in touch with the PMC committee as to discuss the proposition made by ISHA Budapest on doing one Workshop in a different language than English. The application period will start right after the Berlin application period.

**Summer Seminar 2020 in Moscow, Russia (to be voted on point 11.a)**
Topic: “Revolutionary Times in History”
Date: Mid July - Mid August 2020

**Applications**
Speaker asks whether there are any sections which want to apply to host the coming seminars, specifically the New Year seminar and Spring seminar.
ISHA Zagreb might organise the coming New Year seminar, they will later send the official application to notify PMC and IB members.
ISHA Istanbul unfortunately cannot organise a seminar because the section is located in a private University and it is harder to obtain funds.
ISHA Bucharest is really active locally but unfortunately they can’t guarantee the organisation of an international seminar because a lot of members will be finishing their studies and move elsewhere..
ISHA Split is thinking of organising a regional event but Blaz will propose to the rest of the section to enlarge the event to the international community.
Alumni event is coming up and will take place in Leuven. Applications are still open.

**Reports of Sections /ISHA International, of which IB and Council/Committees**
For all reports see enclosed document named “Agenda Belgrade”
ISHA Skopje did not send a report but informed the audience that they organised a lecture in collaboration with ISHA Sofia.

**Voting**

a) **Summer Seminar 2020 in Moscow, Russia**
   Topic: “Revolutionary Times in History”
   Date: Mid July - Mid August 2020

A presentation is given by the representative of Moscow section which gave information about the structure of the seminar. The organisers are thinking of asking the flying russian company to make a discount for ISHA participant. They will get
in touch with University to ask for invitation letters for ISHA participants since the “student visa” is cheaper than the “tourist” visa.

Speaker reports what the spokesperson of PMC Committee (not present) said about the coming ISHA Moscow seminar. The application period should be anticipated to enable participants get their visa, otherwise the program gets along with the rest of the ISHA seminars. The decision is put to vote and the results are:
30 in favour
0 against
0 abstained

b) The Changes to the Standing Orders (see enclosed document named “Proposed changes-Standing Orders-1”)

General changes:
“organisation”, “Organisation”, “association” → “Association”: changes have to be made in articles 1, 2.5, 2.7, 2.8, 3.1, 4.2, 4.3, 5.1, 5.3, 5.5, 5.8, 5.9, 5.10 and 11.1. “Journal” → “journal”: changes have to be made in articles 1, 3.1, 3.2, 3.3, 3.5 and 11.5. “co-operation” → “cooperation”: changes have to be made in articles 1, 2.7 and 6.2.

30 in favour
0 against
0 abstained

Article 2: Seminars

(2): Delete: “The academic theme should encompass a large number of historical peri

od.” (2): Change: “If a GA is held in the course of such a Seminar.” → “If possible, a GA should be held in the course of an International Seminar” (3c): Change: “the Annual Conference, to be held in September or October” → “the Annual Conference, to be held in September, October or November” Amendment: “If possible, a GA and State of Affairs should be held”

27 in favour
3 against
0 abstained

(3): Change order of seminars: 3d → 3a ; 3a → 3b ; 3b → 3c ; 3c → 3d (3a, 3b, 3c, 3d):
30 in favour
0 against
0 abstained

Deleting months:

12 in favour
7 against
11 abstained
The proposal is therefore accepted

(4): Rephrase: “The Annual Conference is an event that must take place every year and in the course of which a GA must convene. A second GA can convene during another Seminar, preferably the Spring Seminar.” → ???
Postponed

(5): Change “one representative of each local chapters and/or sections.” → “one representative of each local chapter and/or section.”

30 in favour
0 against
0 abstained

Article 2a: Application Procedure

Spelling / grammar changes:

(1a): Change: “time-zone” → “time zone” (1b): Change: “number of participants” → “the number of participants” (1c): Change: “participation fee and costs covered by the participation fee” → “the participation fee and the costs covered by it” (1d): Change: “organizers” → “organisers” (2): Change: “Application period should start” → “The application period should start” (3): Rephrase: “Participation fee should not exceed 100 euro for active members either for a Seminar or comparable event, or for an Annual Conference, respectively.” → “The participation fee for international events related to ISHA should not exceed 100 euro for active members of the Association.” (3): Change: “encouraged to contact IB for advice” → “encouraged to contact the IB for advice” (4): Change: “must be known before application period starts and should be visible on official homepage” → “must be known before the
application period starts and should be visible on the official homepage” (5): Change: “to pay part of participation fee in order for their application to be accepted. The exact amount of part of participation fee should be decided by organisers before start of application procedure. In case of unforeseen circumstances (e.g. illness), organisers can decide to return part or all of advance fee if their place is given to another participant from the waiting list. Participants should be informed via E-Mail when” → “to pay at least a part of the participation fee in order for their application to be accepted. The exact amount of that part should be decided by the organisers before the start of the application procedure. In case of unforeseen circumstances (e.g. illness), the organisers can decide to return a smaller part or the full advance fee if their place is given to another participant from the waiting list. Participants should be informed via e-mail when”

30 in favour
0 against
0 abstained

Other changes:

(1a): Add after “which time zone they are using”: “for all deadlines”, or something else? Amendement: “the relevant time zone” instead of “deadlines”

30 in favour
0 against
0 abstained

(2): Change: “should start at least two months before the seminar.” →
- Proposal 1: “should start more than two months before the seminar.” - Proposal 2: “should start at least three months before the seminar.”
Proposal 1 and Proposal 2 are put to votes.
Proposal 1 is approved with:
27 in favour
2 against
1 abstained

(3): Change: “The participation fee should cover” → “The participation fee should at least cover”
30 in favour
0 against
0 abstained

(3): Change: “accommodation, three meals per day and public transportation if needed.” → “accommodation, three meals per day and free access to the full programme of the seminar.”
30 in favour
0 against
0 abstained

(4b): Change: “at least one representative per section” → “as much diversity as possible regarding sections of origin”
30 in favour
0 against
0 abstained

(4e): Delete: “precedence for active members” (new 4e): Add: “e) balance regarding gender and age”
19 in favour
4 against
7 abstained

Article 2b: Cancellations

(1): Change: “International Seminars or Conference” → “International Seminars or the Annual Conference”
Postponed

Article 2c: Certificates

Spelling / grammar changes:
(1a): Change: “academic program” → “academic programme”
“which includes workshop sessions” → “which includes the workshop sessions”
(1a): Change: “Final Conclusion” → “Final Conclusions”

30 in favour
0 against
0 abstained

Other changes
(1a): Change: “the Round Table, or other elements” → “the Round Table, the “How to ISHA” session, any other soft skills workshop, or other elements”

18 in favour
10 against
2 abstained

(3): Change: “The workshop leader(s) confirms the participants’ adherence of the criteria by her/his signature in the Seminar Booklet in a reserved space. Each Seminar Booklet should include a page for this purpose. There needs to be a space for each academic session and the required work load.” → “The organisers, with help of the workshop leaders, keep a list of attendance of the participants. This list should contain detailed information regarding the attendance of each participant at every single part of the academic programme.”

29 in favour
0 against
1 abstained

(4): Change: “make a note accordingly into the booklet” → “make a note accordingly into the list of attendance” (5) Change: “The Secretary of ISHA International collects the pages of the booklet and checks the attendance before creating the certificate and sending them to the participants via e-mail.” → “The organisers send the list of attendance to the Secretary of ISHA International as soon as possible after the last part of the academic programme finishes. The Secretary of ISHA International then makes the official certificates for those participants who passed all the requirements.”

30 in favour
0 against
0 abstained
(6) Add: “The certificates should be sent to the participants not later than one month after the end of the seminar.”
17 in favour
10 against
3 abstained

Article 3: Journal

(3): Change: “At least one issue of the journal must be published per term” → “At least one issue of the journal should be published per term”
(4): Change: “Contributions have to be in the English language. They may be submitted in a different language in which case the Editorial Board may decide to appoint a translator. In exceptional cases, a contribution may be published in a different language than English together with an English synopsis of suitable length.” → “Contributions are preferably written in the English language. However, contributions in other languages can be accepted as well, as long as they include an abstract in English and as long as the Editorial Board finds a native speaker to check the content of the contribution.”
Postponed

Delete (5): “Printed copies of the journal should be made available in reasonable numbers to all sections, Cooperative Partners, and Associate Partners. If sending the copies by mail is not possible, they should be distributed during Seminars and other events.”
30 in favour
0 against
0 abstained

Article 4: Rights and Responsibilities

(2): Change: “Organs” → “organs” (3): Change: “in order to win” → “in order to attract more” (3): Change: “Active and passive members” → “active and passive members”
30 in favour
0 against
0 abstained

Article 5: The International Board

(5) Change: “fulfil” → “fulfil” (6) Add in the end: “In case of the election of a Vice-Treasurer or Vice-Secretary, his or her tasks will be defined before his/her election as well.” (8) Change: “responsible for the keeping and archiving of extensive records” → “responsible for keeping and archiving extensive records” (8) Change: “future Officials and with regard to” → “future Officials, with regard to”

30 in favour
0 against
0 abstained

Article 5a: Emergency Situations

(3) Rephrase: “The elected ISHA Official who neglects his/her duties, violates the Statutes or the Standing Orders, or otherwise the interests of ISHA will be subject to a vote of no confidence proposed by the majority of the elected officials (members of the International Board and Council) subject to the approval of the next GA:” → “If an elected ISHA Official neglects his/her duties, violates the Statutes or the Standing Orders, or acts against the interests of the Association, a majority of the elected ISHA Officials can propose a vote of no confidence against him/her. This vote of no confidence has to be voted on during the next GA.”

30 in favour
0 against
0 abstained

Article 7: Webmaster

Add: “(3) The Webmaster maintains the social media accounts of the Association and exchanges all relevant incoming and outgoing information related to those accounts with the IB, the other Officials and the Committees.”
- If accepted, the original paragraph (3) will change to (4).

30 in favour
0 against
0 abstained

Article 8a: Committees

(1): Change: “two weeks” → “four weeks” (2): Change: “Council members are encouraged, but members of the International Board discouraged to be spokesperson of the committees” → “Council members are encouraged, but members of the International Board are discouraged to be a spokesperson of the committees” (3): Update to: Fundraising Committee: 23 September 2016 - Project Management Committee: 23 September 2016 - Alumni & Ph.D. Network Committee: 13 July 2018 - Public Relations Committee: 13 July 2018 - Training Committee: 13 July 2018”

30 in favour
0 against
0 abstained

Article 12: Election of Officials

Add number (1) to the current text and add after that: “(2): Before the start of the elections, an Electoral Commission has to be chosen. This Electoral Commission is responsible for the objective and neutral execution of the whole election process and consists of at least three people. Delegates who hold at least one vote and Candidates for Officials positions cannot be part of this Electoral Commission. Current Officials can make up maximum one third of the Electoral Commission. (3): During the election process, the Electoral Commission leads the GA. (4): The election process goes as follows:

a) The Electoral Commission announces all the candidacies which have been submitted on time. They also check who can vote and how many votes (and proxy votes) can be cast in total. b) Every candidate gets a limited amount of time to give a speech and to explain why he/she wants to be elected as ISHA Official. Candidate-Presidents get maximum 10 minutes, candidates for Vice-Presidency can speak for a maximum of 5 minutes, Candidate-Treasurers and Candidate-Secretaries speech maximum 3 minutes, candidates for the position of Council Member get maximum 2 minutes and candidates for the other positions maximum 1 minute. c) After every candidate for a position delivered his/her speech, all the candidates for that position will be sent out of the room so the GA can discuss about them in private. The Electoral Commission collects the relevant comments and questions posed during this private conversation anonymously.
After maximum X minutes, the candidates for the same position are called back into the room again. d) After the Candidates came back into the room, the Electoral Commission will summarise the comments and questions and will pose them directly to the involved candidates, who will then get the time to answer these remarks. Extra questions and comments can still be asked directly to the candidates during this part of the election process. This part can last maximum X minutes. e) The speeches take place in the following order: first the Candidate-Presidents, then the Candidate-Vice-Presidents, then the Candidate-Treasurers, then the Candidate-Secretaries, then the Candidate-Vice-Treasurers and Candidate-Vice-Secretaries, then the Candidate-Council Members, then the Candidate-Archivists, then the Candidate-Editors, then the Candidate-Webmasters, and lastly, the candidates for the Treasury Supervision. f) After all the speeches and discussions have taken place, the Electoral Commission will ask everyone except the Delegates to leave the room. Only the Delegates and the Electoral Commission should stay in the room. The Delegates will then receive their voting ballot papers, which they have to fill in anonymously and secretly without being influenced by anyone. g) After a Delegate casts his/her vote(s), he/she has to leave the room too. After every vote is cast, the Electoral Commission will check the votes on validity and they will count the total. When the election results are ready, they will call everyone back into the room. h) Throughout the election process, there will be no breaks, except if the Electoral Commission decides that it is absolutely necessary. i) The election process ends with the announcement of the final election results by the Electoral Commission.”

Amendments

Proposed amendment 1: Change (2): “Current Officials can make up maximum one third of the Electoral Commission.” → “If possible, current Officials should also not be part of this Electoral Commission.” - Proposed amendment 2: Change (3): “The Speaker and the minute-taker are obliged to be a part of the Electoral Commission. If the Speaker or the minute-taker of the GA are Delegates or Candidates, the GA has to choose another Speaker or minute-taker who will only take up this role for the duration of the election process.” - Proposed amendment 3: Change (3c and 3d) to: “After every candidate for a position delivered his/her speech, the Electoral Commission leads a question-round and a discussion with the candidates for the position present in the room. This part can last maximum
X minutes.”

- If this amendment is agreed on, the order of 3c, 3d, 3e, etc. will change accordingly.
- Proposal amendment 4: decide on the amount of minutes in 3c, 3d and in amendment 3.

Proposed amendment 1
30 in favour
0 against
0 abstained

Proposed amendment 2
30 in favour
0 against
0 abstained

Proposed amendment 3 states that the candidates should be kept in the room and questions should be asked. ISHA Skopje and ISHA Zagreb strongly agree with such amendment. A discussion between the audience follows. Three options are put to vote:

“Send candidates out of the room, discuss and take decisions without them”
4 in favour

“Keep the candidates into the room and discuss”
9 in favour

“Send candidates out and collect questions anonymously, then discuss questions with candidates once they re-entered the room”
14 in favour
3 abstained

Proposed amendment within the GA: “treasurer and secretary get the same amount of time to speak as the vice president” which is 5 minutes

27 in favour
0 against
3 abstained

Article 14: Preparations
(2) Change: “at least one copy of the Statutes” → “at least one copy or a digital version of the Statutes”

30 in favour
0 against
0 abstained

Article 15: Proceedings
(4): Change: “The minute-taker has to send his or her report to the Secretary within four weeks after the GA has taken place.” → “The minute-taker has to send his or her report to the Secretary within two weeks after the GA has taken place.”
(5): Change: “Minutes that have been passed by the GA must be made available to all active and passive members within four weeks.” → “Minutes that have been passed by the GA must be made available to all active and passive members within two weeks.”

3 in favour
27 against
0 abstained

Article 16:
(1) Change: “is entitled to hold a proxy vote” → “is entitled to hold up to two proxy votes” (4) Change: “Votes are counted by the Speaker and another person appointed by the Speaker that is not a member of the IB.” →
- Proposal 1: Votes are counted by the Speaker and by another person appointed by the Speaker. This person cannot be a Delegate.” - Proposal 2: “Votes are counted by the Speaker and by another person appointed by the Speaker. This person cannot be a Delegate nor a member of the IB.”

25 in favour of Proposal 1
4 against Proposal 1 (in favour of Proposal 2)
1 abstained

New Article 17: Official Complaints
(1) Official complaints should always be addressed to the International Board and sent by email to secretary@isha.international. a) Official complaints regarding problems between two sections have to be sent by the email of the complaining
section to the official email account of the Secretary of ISHA International. b) An official complaint by a member of ISHA regarding his/her section violating the Statutes or Standing Orders or acting against Article 5 of the Statutes has to be sent by email to the official email account of the Secretary of ISHA International. c) An official complaint by a member of ISHA regarding any other member of ISHA not acting according to the code of conduct of ISHA has to be sent by email to the official email account of the Secretary of ISHA International. (2) All valid complaints will be treated, discussed and if possible resolved at the following GA of the Association.

Proposed amendment 1: Add at the end of (1): “, or by sending a letter to the ISHA International Secretariat in Berlin.”

Proposed amendment within the GA: “sent by email to info@isha.international” instead of secretary@isha.international

30 in favour
0 against
0 abstained

Final clause

Add title: “Article 18: Final Clause” before “These Standing Orders, originally in force since 2002, [...]”

Change: “online General Assembly on October 15th, 2017.” → “General Assembly on 12 April, 2019 in Belgrade.”

Delete: “To distinguish the new from the old Standing Orders, they will henceforth be called the “Sofia Standing Orders”.”

Change the names of the responsibles below to those of the current IB:
“The International Board
2017-18
Lucija Balikić, president
Dániel Molnár, vice-president
Miriam Eisleb, vice-president
Natasha Rieke, treasurer
Tamara Pataki, secretary”
-> “The International board 2019
  Anselm Logghe, President
  Yordana Nikolova, Vice-President
  Raphael Päbst, Vice-President
  Nicole Hanisch, Treasurer
  Valentina Cola, Secretary”

30 in favour
0 against
0 abstained

The Speaker asks whether there are any further questions or remarks, the answers are negative and therefore the General Assembly terminates.